

Neighbourhood Planning Steering Group
 Minutes from the meeting held on Monday 5th June 2017
 Held at 25 Bratton Road, West Ashton

1. Open the meeting
 The meeting commenced at 9.40am.
2. Election of Chairman
 Following the resignation of Cllr Tim Le Mare at the last meeting, it was proposed by Carol Hackett seconded by Ron Pybus, and approved, to elect Cllr Richard Covington as the new Chairman of the Steering Group.
3. In attendance
 Cllr Richard Covington (Chairman), Cllr Margaret Workman, Ron Pybus and Carol Hackett.
Apologies
 Cllr Horace Prickett.
4. To approve the minutes of the meeting held on Monday 24th April 2017
 The minutes of the meeting having been previously circulated to members, were unanimously approved and signed as a correct record.
5. Outstanding Matters – Receive update if available
 - 5.1 Parish Maps – Carol confirmed that the new maps showing the revised Parish Boundary had been received from the Link Officer on the 1st of June, and forwarded to the Consultant.
 - 5.2 Enquiry to Wiltshire Council seeking clarification on the exact position of the revised Parish Boundary – Richard reported that the original enquiry had now been passed to Ian Gibson to respond. He would chase the matter again, and seek confirmation as to whether or not the new boundary along the ‘Eastern Distributor Road’ would be positioned down the middle of the road.
 - 5.3 Neighbourhood Area Designation – Carol reported that notification had been received from the Link Officer that the consultation for the Area Designation would start this week. A notice of consultation was due to be received today, along with a request for the Steering Group to publicise it locally – **ACTIONS** – Carol to place copy of consultation notice on the notice board. If considered necessary by the Chairman, copy to be included as a flyer in the next edition of the magazine.
6. Meeting with Wiltshire Council and members of North Bradley Steering Group 15/5/17 – Review notes from the meeting and consider any matters raised – to include:
 - 6.1 Is there a need for any additional community consultation? – Members noted the meeting notes, and following consideration of the advice subsequently received from the Consultant, unanimously agreed that no additional community consultation was required at this stage.
7. Landscape setting policy – Consider advice received from Consultant
 Members considered the recommendation from the Consultant to obtain a ‘Landscape Appraisal’, which he felt was important evidence to support the ‘Landscape setting’ policy to be included in the Neighbourhood Plan (to protect the ‘buffer’ area between Ashton Park and the A350). The cost of this was likely to be between £2,000 / £2,500 (Landscape Architect fees £1,500 + expenses, plus additional consultant fees approx.

£395). There followed a full discussion, during which questions were raised as to whether it might be possible to share an Appraisal report with North Bradley to possibly save costs, or if in fact this was a matter that could be re-considered with any revision of the Plan in the future. It was also noted that by creating a ‘gap’ between the A350 and the proposed Ashton Park development, it could be seen as promoting the ‘cutting-off’ of the portion of the Parish which will be in Ashton Park, that is actually part of the West Ashton Neighbourhood area – and it was questioned whether or not this was such a good idea. It was agreed to contact the North Bradley Steering Group to ask if they had made any decision yet, and if they shared any of our thoughts – **ACTIONS** – Carol to draft email for approval by other members before sending to North Bradley Clerk (including copy to Consultant).

8. Plan of action / next steps
Agreed as above.
9. Any other Neighbourhood Planning Matters
None.
10. Date of next meeting
To be arranged as necessary.
11. Closure of meeting
The meeting closed at 10.35am.