

WEST ASHTON PARISH COUNCIL	
Minutes of the meeting of West Ashton Parish Council Held on Wednesday 17th September 2014, in the Village Hall.	
1) Open the meeting	The meeting commenced at 7.15pm.
2) In attendance and apologies	Cllr Richard Covington (Chair), Cllr Ian Robertson, Cllr Mrs Angeline Nicholson, Cllr Tim Le Mare, PC Mark Hough (left at 8.07pm), Allan Partner (Allan Partner Associates) Wiltshire Cllr Horace Prickett, Mick Latham - Project Manager Selwood Housing (left at 7.35pm) and Carol Hackett – Clerk. <u>Apologies</u> Cllr David Richards, Cllr Mrs Margaret Workman and Cllr Peter Westlake.
3) Declarations of interest	None
4) Minutes of the Parish Council Meeting	The minutes of the Parish Council meeting held on 16 th July 2014, having been previously circulated, were unanimously approved and signed as a correct record. Proposed Cllr Le Mare seconded Cllr Robertson.
5) Police report	PC Hough had provided a written report which had been circulated to Councillors prior to the meeting detailing the incidents in the village since the last meeting. Two further incidents had occurred in the interim period, on which he updated members. He then answered questions posed by Councillors.
6) Briefing from Mick Latham, Selwood Housing	Mick Latham referred to the revised drawings for the proposed 2 X 2 bedroomed terraced properties in the grounds of 7 East Town Road, which had been prepared following feedback from neighbouring residents, and asked for the Parish Council's approval for submission of a formal planning application. Following a full discussion Councillors unanimously approved the submission - proposed Cllr Robertson seconded Cllr Covington. With regards to the separate request made by residents for additional parking, Selwood were proposing to obtain a valuation for the piece of land adjacent to the highway, and then offer it to the residents for purchase, to use as parking.
7) Wiltshire Councillor Report	Wiltshire Cllr Prickett reported that a formal objection had been lodged with Wiltshire Council following their advertising of the 'Rights Of Way Modification Order for West Ashton Footpath 1(part).
8) Update from Allan Partner Associates (Re allocated employment land on West Ashton Road)	Allan Partner reported that considerable progress had now been made with Persimmon Homes, and it was hoped that a further meeting would be held soon to discuss a land deal. Other interested parties had already shown interest in filling the other business units on the site, and letters of intent from companies wanting to support the proposal had been received. It was hoped that a formal planning application for the site might be submitted by the end of the year.

9) New Clerk/RFO update	The Clerk reported that there had been a very positive response to the job advertisements. It was agreed that the Chairman, Cllr Mrs Nicholson and the Clerk would meet shortly after the 'closing date' to review all the applications received, and prepare a short-list for interview.
10) Highways	The written report circulated with the agenda papers was noted (copy attached to minutes). It was suggested that as the A350 was currently be resurfaced under night-time closures, now would be the ideal time to clean the speed indication signs, and ask for the 50mph sign positioned very close to the 40mph limit change, to be removed. It was also noted that the condition relating to the installation of an ACO drain, imposed on the planning permission granted for 'Land South of Four Winds, 81 Yarnbrook Road' had not yet been implemented - ACTIONS - Clerk to liaise with Wiltshire Council regarding speed signs, and Wiltshire Cllr Prickett to liaise with the Planning Department regarding the compliance issue.
11) Balfour Beatty works in the Village	The written report circulated with the agenda papers was noted (copy attached to minutes).
12) Footpaths	The written report circulated with the agenda papers was noted (copy attached to minutes). Reference was made to the new footpath that had been opened from West Ashton Road to Castlemead School, and concerns raised regarding the surface finish. It was noted that this footpath was likely to be very regularly used, and it was considered that the 'compacted stone' surfacing would deteriorate very quickly in wet weather. Following a brief discussion it was agreed that a request should be made for Persimmon to tarmac the footpath - ACTIONS - Wilshire Cllr Prickett to discuss the matter with Officers at Wiltshire Council.
13) Community Speedwatch	The written report circulated with the agenda papers was noted (copy attached to minutes). Cllr Mrs Nicholson provided a brief report from the CSW meeting that she had recently attended. It was also noted that the 'metro count' had now been carried out on the West Ashton Road, adjacent to the Old Farm Road estate.
14) Wiltshire Council Community Governance Review	The Chairman referred to the notes circulated following the informal meeting held on the 27th of August with members of West Ashton and North Bradley Parish Council, to discuss the proposed boundary changes submitted by Trowbridge Town Council. Following a brief discussion it was agreed that the Parish Council should submit a response to the proposals made by Trowbridge Town Council based on the points discussed at the informal meeting - ACTIONS - Chairman to liaise with North Bradley PC before submitting a response on behalf of the Parish Council.
15) 6 month street lighting trial in Trowbridge and surrounding area	The six month trial started in August, with street lights being switched off between midnight and 5.30am in areas where it was considered safe to do so. Overall, Councillors had no particular issue with this initiative, however considered it would be more appropriate to turn the lights back on at 5.00am to benefit those who worked early morning shifts. It was also questioned whether it would be possible to delay the shut off time on specific occasions i.e. over the Christmas period - ACTIONS - Clerk to submit response accordingly.

16) Winter Weather Planning	<p>The Chairman reported that an Officer from Wiltshire Council had made contact with the local farmer who had shown an interest in the scheme, and Cllr Richards had offered to complete the 'Snow Response Plan' for the Parish if required - ACTIONS - Chairman to obtain updates, and report back at next meeting</p>									
17) Recreation Area	<p>The Chairman reported that Cllr Le Mare and himself had attached wooden palings to sections of the fencing at the Recreation Area to help prevent dogs from entering the site, and deter children from standing on the fencing rails. Cllr Mrs Nicholson confirmed that it was the responsibility of the Parish Council to empty the litter bin in the area. Following a full discussion, during which various options were considered, several members offered to empty the bin periodically, and pick up any litter on the ground. The Clerk reported that Playdale would be coming out to repair the self-closing gate in the next couple of weeks (the gate was no longer automatically closing). Quotes for the pedestrian gate off East Town Road would be considered at the next meeting.</p>									
18) Finance	<p>18.1 The financial statement was noted.</p> <p>18.2 The following payments were approved and cheques signed</p> <table data-bbox="331 947 1407 1059"> <tr> <td>18.2.1 Chq 553 C Hackett</td> <td>Reimburse cost of Clerk Vacancy Advert</td> <td>£ 33.00</td> </tr> <tr> <td>18.2.2 Chq 554 T Le Mare</td> <td>Reimburse cost of materials for fencing</td> <td>£193.26</td> </tr> <tr> <td>18.2.3 Chq 555 Parish Mag Printers</td> <td>September Magazine printing</td> <td>£254.00</td> </tr> </table> <p>Proposed Cllr Mrs Nicholson seconded Cllr Robertson, and unanimously approved.</p>	18.2.1 Chq 553 C Hackett	Reimburse cost of Clerk Vacancy Advert	£ 33.00	18.2.2 Chq 554 T Le Mare	Reimburse cost of materials for fencing	£193.26	18.2.3 Chq 555 Parish Mag Printers	September Magazine printing	£254.00
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19) Correspondence received	<p>19.1 From Jephson Housing - Response to Parish Council letter - Councillors considered the reply and unanimously agreed to respond as follows - with regards to the alleged anti-social behaviour from some of the young children - ask Jephson to send a general letter of concern to all their residents with children in the first instance, and request that a copy of letter sent be forwarded to the Parish Council. Also note that the Parish Council will try to get more information regarding the specific issues however seek assurance from Jephson as to how they will use the information - ACTIONS - Clerk to respond to Jephson accordingly.</p> <p>19.2 From Planning Inspector - Invitation to attend Wiltshire Core Strategy Supplementary Hearing Session on Tuesday 30/9/14 to consider two matters - It was not considered necessary to attend the session.</p> <p>19.3 From The Wiltshire Bobby Van Trust - Letter of thanks for grant donation - Noted.</p> <p>19.4 From Wiltshire Council - Response to Parish Council letter raising concerns regarding employment land at Biss Farm and various highways issues - Councillors considered the reply and unanimously agreed to write to Roger Witt, Highway Development Control Manager, Wiltshire Council for further information on the issues in the Parish Council letter that remained unanswered - ACTIONS - Clerk to action.</p>									
20) Planning	<p>The written report circulated with the agenda papers was noted (copy attached to minutes).</p> <p>The Following application recently received was considered 14/08400/FUL Plot adjacent to 'Beechwood', Bratton Road, West Ashton. Proposed</p>									

	<p>dwelling (resubmission of 14/02339/FUL - Refused by Planning Committee). Following a full discussion Councillors unanimously agreed to 'Object' to the application based on similar reasons to the original application - ACTIONS - Wiltshire Cllr Prickett to call-in the application. Chairman to prepare formal objection letter for submission.</p>
21) Village Hall report	<p>The written report circulated by the Chairman was noted (copy attached to minutes).</p>
22) Parish Matters	<p>Cllr Le Mare reported that he was currently in the process of trying to transfer ownership of the Village website over to the Parish Council. The 'Domain' name for the site was due for renewal shortly and it was hoped that the transfer could be completed before then. He would then work on updating the site and making it more inspiring and user friendly. Cllr Mrs Nicholson asked if an item could be included on the agenda for the next Parish Council meeting ' Village Image'</p>
23) Date of next meeting	<p>Wednesday 19th November 2014.</p>
24) Close	<p>Meeting closed at 9.30pm.</p>

Minutes

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