

WEST ASHTON PARISH COUNCIL	
Minutes of the meeting of West Ashton Parish Council Held on Wednesday 15th January 2014, in the Village Hall.	
1) Open the meeting	The meeting commenced at 7.15pm.
Members of Public addressed the Council	Two members of the public expressed their concerns about the proposal from the current owner of the area of land adjacent to 'Beechwood' Bratton Road, to apply for planning permission to erect a dwelling on the site. (Councillors discussed matter further during item 5).
2) In attendance and apologies	Cllr Richard Covington (Chair), Cllr Ian Robertson, Cllr Mrs Margaret Workman, Cllr Tim Le Mare, Cllr Peter Westlake (arrived at 7.17pm), Wiltshire Cllr Horace Prickett, PC Mark Hough (left at 8.06pm), Lise Griffiths (Good Neighbour co-ordinator – left at 8.25pm), Mick Latham (Technical Project Manager Selwood Housing – left at 8.38pm) 3 members of the public (2 left at 7.30pm), and Carol Hackett – Clerk. <u>Absent</u> Cllr David Richards.
3) Declarations of interest	All Councillors declared a pecuniary interest in minute number 14.4 (setting the budget and precept for 2014/15). Dispensation notices were originally approved in January 2013 for all serving Councillors, which expired at the time of the local elections in May 2013. Renewal dispensation notices were approved later in the meeting.
4) Minutes of the Parish Council Meeting	The minutes of the Parish Council meeting held on 20 th November 2013, having been previously circulated, were unanimously approved and signed as a correct record. Proposed Cllr Robertson seconded Cllr Mrs Workman.
5) Correspondence item (b/fwd in agenda)	Letter from owners of land adjacent to Beechwood, Bratton Road – Notice of intention to carry out survey work with a view to submitting a detailed planning application for the erection of one dwelling on the site – Following a full discussion Councillors noted their reservations concerning the possible development of the site, but unanimously agreed to wait until a formal planning application is received, at which time they would respond accordingly and call-in the application to the Planning Committee if considered necessary.
6) Wiltshire Councillor Report	Cllr Prickett referred to the proposals for the 'Ashton Park Development'. He then answered questions posed by Councillors.
7) Police report	PC Hough briefed Councillors on details of incidents in the village since the last meeting. He then answered questions posed by Councillors, and agreed to update Councillors, via the Clerk of detection rates in between meetings.
8) Briefing from Good Neighbour Co-ordinator	Mrs Griffiths provided an update on what she had been doing in the last year since working in the rural villages around Trowbridge. She now had a network of contacts and was helping and supporting a growing number of clients. She then answered questions

	posed by Councillors.
9) 7 East Town Road, continue discussion with Technical Project Manager, Selwood Housing	Mr Mick Latham referred to the Architect’s initial drawings prepared for the proposed two new 2-bedroomed houses, as agreed at the last meeting. The drawings included 4 additional off-street parking spaces as requested, as well as 2 car parking spaces allocated for each of the proposed new houses. Following a full discussion Councillors unanimously confirmed their support for the proposal, and requested that the homes be offered in the first instance to people who had a local connection. Mr Latham confirmed that this request could be included within the criteria for allocating the properties, and noted that the next step would be for Selwood Housing to formally submit a planning application for the proposal.
10) Councillor Vacancy	The Chairman reported that one application had been received for the remaining Councillor vacancy. (The one member of the public was asked to leave the room during the discussion of this item). Following a full discussion Councillors unanimously approved the application from Mrs Angeline Nicholson to become a co-opted member of the Parish Council – Proposed Cllr Mrs Workman seconded Cllr Robertson. Mrs Nicholson was invited back into the room and advised of the decision. She was formally welcomed and invited to join Councillors for the remainder of the meeting. Due to the fact that she would not be signing her ‘declaration of acceptance of office’ until the next meeting, she did not take part in any formal vote.
11) Defibrillator	The Chairman reported that an alternative external security box was now available which was considerably cheaper than the original option considered. The cost of installing the box and connecting it to the electricity supply was not yet known, however all the other costs had now been confirmed. Following a full discussion Councillors unanimously approved the purchase of the cheaper security box – Proposed Cllr Robertson seconded Cllr Mrs Workman. ACTIONS – Clerk to liaise with the Chairman and email the local residents who had very kindly offered to help fund the project, with a breakdown of all the costs involved, and order defibrillator when approval received from them.
12) Land South of 4 Winds, Yarnbrook Road	The Chairman referred to a document he had prepared summarising the recent activity on the site along with copies of email correspondence with the Enforcement Team at Wiltshire Council. Following a full discussion the following actions were agreed – Chairman to write to local MP Andrew Murrison noting the Parish Council’s concerns regarding the site. Wiltshire Cllr Prickett to discuss the issues with the Chair of Wiltshire Council’s Planning Committee, and neighbouring Wiltshire Councillor.
13) Recreation Area	The Chairman referred to the ‘Safety Inspection and Risk Assessment’ report recently carried out for the Recreation Area. The only notable issue raised concerned the lack of a pedestrian gate from the exit at East Town Road – with the recommendation that consideration be given to installing a gate within the next 12 months. Consideration for such a gate had been discussed during the planning of the recent improvements of the area and approval given by the planning department. The matter would therefore be considered further within the next financial year.
14) Finance	14.1 The financial statement was noted.

15) Planning	<p>14.2 The following payments were approved and cheques signed</p> <table border="0"> <tr> <td>14.2.1 Chq 446</td> <td>Wicksteed Leisure Ltd</td> <td>Safety inspection play equipment</td> <td>£ 72.00</td> </tr> <tr> <td>14.2.2 Chq 447</td> <td>Wiltshire Citizens Advice</td> <td>S137 grant donation</td> <td>£ 50.00</td> </tr> <tr> <td>14.2.3 Chq 448</td> <td>Victim Support</td> <td>S137 grant donation</td> <td>£100.00</td> </tr> <tr> <td>14.2.4 Chq 449</td> <td>Community First</td> <td>S137 grant donation</td> <td>£100.00</td> </tr> </table> <p>Proposed Cllr Le Mare seconded Cllr Robertson, and unanimously approved.</p>	14.2.1 Chq 446	Wicksteed Leisure Ltd	Safety inspection play equipment	£ 72.00	14.2.2 Chq 447	Wiltshire Citizens Advice	S137 grant donation	£ 50.00	14.2.3 Chq 448	Victim Support	S137 grant donation	£100.00	14.2.4 Chq 449	Community First	S137 grant donation	£100.00
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	<p>14.3 The following payments made in between meetings were approved (authorised by Parish Council Chairman as per Parish Council Standing Orders paragraph 33.2).</p> <table border="0"> <tr> <td>14.3.1 Chq 443</td> <td></td> <td>Magazine printing</td> <td>£315.00</td> </tr> <tr> <td>14.3.2 Chq 444</td> <td>G Aland</td> <td>Grounds maintenance</td> <td>£420.00</td> </tr> <tr> <td>14.3.3 Chq 445</td> <td>Community First</td> <td>Play equipment insurance cover</td> <td>£200.18</td> </tr> </table> <p>Proposed Cllr Le Mare seconded Cllr Robertson, and unanimously approved.</p>	14.3.1 Chq 443		Magazine printing	£315.00	14.3.2 Chq 444	G Aland	Grounds maintenance	£420.00	14.3.3 Chq 445	Community First	Play equipment insurance cover	£200.18				
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	<p>14.4 To consider draft budget for 2014/15, and agree precept requirement – The Clerk referred to the document detailing the draft budget circulated to Councillors with the agenda papers. Following a full discussion the draft budget for 2014/15 and the precept requirement were unanimously approved – Proposed Cllr Westlake seconded Cllr Le Mare. (Total expenditure £8,035, total income £8,035 – funded by £1,805 interest received, £2,000 from adoption money reserves to cover play area expenditure, £4,070.58 precept and £159.42 Wiltshire Council top-up grant).</p>																
	<p>14.5 To consider request from Wiltshire Citizens Advice for grant funding – Following a full discussion a S137 grant donation of £50 was unanimously approved – Proposed Cllr Mrs Workman seconded Cllr Robertson – Cheque prepared and signed at the end of the meeting.</p>																
	<p>14.6 To consider request from Victim Support for grant funding – Following a full discussion a S137 grant donation of £100 was unanimously approved – Proposed Cllr Robertson seconded Cllr Mrs Workman – Cheque prepared and signed at the end of the meeting.</p>																
	<p>14.7 To consider request from Community First for grant funding to support the Good Neighbour Scheme – Following a full discussion a S137 grant donation of £100 was unanimously approved – Proposed Cllr Mrs Workman seconded Cllr Robertson – Cheque prepared and signed at the end of the meeting.</p>																
	<p>15.1 The following planning application considered in-between meetings was noted.</p> <p>15.1.1 13/06575/TPO 18 Bratton Road, West Ashton. Crown thin weeping will tree by 30% and crown reduce - NO OBJECTIONS – Councillors asked if perhaps the tree should be managed between its current size and the 30% reduction requested, so that it continues to be a feature and is not eventually cut down. It is understood that there are several ponds and wells dotted about the village, and that the willows around the village were planted for their ability to consume large quantities of water.</p>																
<p>15.2 The following recent decisions were noted.</p> <p>15.2.1 W/12/02144/FUL Biss Farmhouse, West Ashton Road, West Ashton.</p>																	

<p>16) Correspondence received</p>	<p>Change of use of land to car wash – Refuse. 15.2.2 13/04995/FUL 36 Bratton Road, West Ashton. Removal of existing balcony and extension of roof line to incorporate rear dormer window – Approve with conditions.</p> <p>16.1 From Wiltshire Council – Notice of temporary close of Orchard Close, from its junction with Bratton Road for its entire length, on 27th March 2014 from 9.30am to 3.30pm to carry out carriageway resurfacing and associated works – Noted.</p> <p>16.2 From Wiltshire Council – Details of consultation for ‘Community Infrastructure Levy (CIL) draft Charging Schedule’ comments by 24th February – The Chairman agreed to look at the consultation document and prepare some comments for consideration.</p>
<p>17) Village Hall</p>	<p>The Chairman reported that the recent events in the Hall had been very successful. The gable end window is rotten at the bottom and is currently being repaired, and moss growth on the roof is being dealt with. A projector has been purchased and a film show scheduled for the 7th of February. There will be a cut back in the number of wedding bookings being taken due to the committee commitment to bar staffing, and consideration is still being given to installing a solar light on the notice board.</p>
<p>18) Re-approval of Dispensation Requests</p>	<p>Re-approval of the dispensation request to grant a ‘block dispensation’ for all Councillors to both speak and vote on the setting of the Parish Council budget and precept requirement was agreed, to cover the period until the next local elections in 2017 (as per the original approval detailed in the Parish Council minutes dated 16/1/13) – Councillors and the Clerk signed the re-approved dispensation document for the records. (Cllr Richards who was absent from the meeting to sign the document at the next meeting) – Proposed Cllr Mrs Workman seconded Cllr Robertson.</p> <p>Re-approval of the dispensation request to enable the following Councillors to both speak and vote on matters pertaining to the Wind Farm at Grange Farm, to cover the period until the next local elections in 2017 (as per the original approvals detailed in the Parish Council minutes dated 19/9/12 and 11/12/12. Councillors and the Clerk signed the re-approved dispensation document for the records. (Cllr Richards who was absent from the meeting to sign the document at the next meeting). – Proposed Cllr Mrs Workman seconded Cllr Robertson.</p>
<p>19) Parish Matters</p>	<p>Cllr Robertson advised that road signs left by Ashton Farm following the traffic light upgrade had still not been collected – Clerk to chase up again.</p>
<p>20) Date of next meeting</p>	<p>Wednesday 19th March 2014</p>
<p>21) Close</p>	<p>Meeting closed at 9.55pm.</p>

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