

WEST ASHTON PARISH COUNCIL	
Minutes of the meeting of West Ashton Parish Council held on Wednesday 12 <sup>th</sup> November 2014, in the Village Hall.	
1) Open the meeting	The meeting commenced at 7.15pm.
2) Minute's silence	The Parish Council held a minute's silence in remembrance of the late Cllr Peter Westlake.
3) In attendance and apologies	Cllr Richard Covington (Chair), Cllr Ian Robertson, Cllr Mrs Angeline Nicholson, Cllr Tim Le Mare, Cllr Mrs Margaret Workman, Cllr David Richards, PCSO Maria Badder (left at 7.40pm), Allan Partner (Allan Partner Associates) , Mick Latham - Project Manager Selwood Housing, Carol Hackett –Clerk and Nicola Duke – Clerk designate <u>Apologies</u> PC Mark Hough, Wiltshire Cllr Horace Prickett.
4) Declarations of interest	None were declared.
5) Election of Vice-Chairman	The Chairman called for nominations for the position of Vice-Chairman of the Parish Council. It was proposed by Cllr Le Mare, seconded by Cllr Richards and unanimously <b>RESOLVED</b> to elect Cllr Ian Robertson as Vice-Chairman. Cllr Robertson signed the declaration of acceptance of office.
6) Minutes of the Parish Council Meeting	The minutes of the Parish Council meeting held on 17 <sup>th</sup> September 2014, having been previously circulated, were unanimously approved and signed as a correct record. Proposed Cllr Le Mare seconded Cllr Mrs Nicholson.
7) New Clerk/RFO	Introductions were made to the new Clerk/RFO.
8) Police report	PC Hough had provided a written report which had been circulated to Councillors prior to the meeting detailing the incidents in the village since the last meeting. PCSO Maria Badder updated members on the incidents during the last 7 days, reporting that there had been 34 rural crimes in the villages. 3 of those crimes related to West Ashton and involved a domestic incident, a parking incident and a property whose alarms had been triggered. It was reported that the problems with the school parking continued and that the police were working with the school to address the issue. One parent/guardian had been spoken to by the police for parking on private property. Details of results from the Metro Count Speed Survey carried out on West Ashton Road were reported as being in the 85 <sup>th</sup> percentile with an average speed of 42.5 mph. It was reported that the police were liaising with the Community Speedwatch co-ordinator in respect of possible action on Old Farm Road and would keep the parish council informed. Cllr Richards reported on a suspicious vehicle which had been seen in the village and details were taken for investigation. PCSO Maria Badder drew members' attention to the Community Messaging service, which had just been launched and for which leaflets would be

	provided.
9) Briefing from Mick Latham, Selwood Housing	Mick Latham referred to the proposed planning application for the proposed 2 X 2 bedroomed terraced properties in the grounds of 7 East Town Road, which had been previously supported by the parish council. Mr Latham reported that he had seen the resident in no 6 and had addressed their concerns over the upstairs windows overlooking that property by removing those on the rear elevation so that windows were either on the front or the side. It was reported that numbers 5 and 6 had been invited to purchase the green area in front of the properties for parking. It was confirmed that the area would need to be properly established with tarmac and it was agreed that this would tidy up the area. It was further reported that Selwood Housing would be looking for residents who had a local connection and the parish council was invited to publicise this throughout the village. It was agreed to put a notice in the parish magazine in March. It was noted that the work was not expected to commence before April.
Briefing from Allan Partner Associates (Re allocated employment land on West Ashton Road)	Mr Partner confirmed that the necessary funding had been obtained to progress the project and that he was now waiting for Persimmon to get in contact to finalise matters. A copy of plans showing the improvement works to the highways was tabled and a copy left with the Clerk. This would enable the parish council to evidence the agreed widening works as established in the s106 agreement. It was reported that 2 new businesses had shown an interest in the business park – an I.T company and an office furniture company. It was confirmed that the sports element of the site was still planned for and it was reported that Wiltshire Council had asked for a nursery to provide places for 100 children, due to a local shortage. It was also confirmed that the site would have access to high speed broadband. Plans for the balancing ponds for drainage were also confirmed. It was <b>AGREED</b> that the Clerk would follow up on the plans with Wiltshire Council, noting that the plans had been due by the end of March but had not been received by the Parish Council. <i>Post meeting note – agreed to contact Mark Fox re the Ashton Park Reference Group.</i>
10) Wiltshire Councillor Report	No report.
11) Highways	<p>The written report circulated with the agenda papers was noted (copy attached to the minutes). It was noted that Cllr David Richards would prepare the necessary snow plan.</p> <p>Details of Wiltshire Council pre-consultation for the proposed changes to various roads in Trowbridge and the new Hilperton Relief Road were considered. It was generally agreed that the plans provided were difficult to follow. It was agreed that the parish council did not support the proposals contained in the plans for a proposed 50mph limit on the C49 from the new roundabout up to the traffic lights, or the new section of road on Leap Gate from the new roundabout to the school roundabout, agreeing that a 40 mph limit would be more appropriate. It was agreed that Cllr David Richards would draft the appropriate response to Wiltshire Council for submission by the Clerk.</p>
12) Balfour Beatty works in the Village	The written report circulated with the agenda papers was noted (copy attached to the minutes). It was noted that the spraying had been done about a month ago and an

	<p>efficient road sweeper had been through the village about a week ago. Cllr Mrs Nicholson reported that the contractors were keen to undertake any work required and asked members to report to her anything which would improve the appearance of the village. It was noted that the next Community Day visit was due in four weeks' time.</p>
<p>13) Footpaths</p>	<p>The written report circulated with the agenda papers was noted (copy attached to the minutes). Details of an order made by Wiltshire Council under section 118 and 26 of the Highways Act 1980 to change the route of West Ashton Footpath 1 (part) were considered and supported with it being noted that a change of process was required to effect the alteration. Members discussed the required changes to the Kettle Lane footpath noting that Wiltshire Council had reported it was necessary to use a different mechanism for the process. It was noted that the changes to footpath 19 had been registered but the process was likely to take some time.</p>
<p>14) Community Speedwatch</p>	<p>The written report circulated with the agenda papers was noted (copy attached to the minutes). It was noted that Wiltshire Council had approached town and parish councils seeking funding for the speed indicator devices. It was felt that the SID in the village was generally effective but given that road safety was the responsibility of the principal authority it was agreed to respond to Wiltshire Council asking them to continue with the provision of the service. It was agreed that Cllr David Richards would draft the response, which would be submitted by the Clerk. The deadline was noted as 30<sup>th</sup> November 2014.</p>
<p>15) Winter Weather planning</p>	<p>The Chairman reported that he had contacted Rachel Efemey, Area Board Manager who had passed him onto Simon Rowe, Weather and Emergency Service Manager at Wiltshire Council. It had been confirmed that a local farmer, Chris Audrey, was waiting to join Wiltshire Council's scheme and the parish council had been advised to agree details for storage of the salt directly with the farmer. It was noted that there had been some delay in the arrangements with Wiltshire Council due to an issue over the payments the farmer would receive and it was agreed that the Chairman would liaise with Simon Rowe to take this forward.</p>
	<p>The Clerk introduced information from SSE regarding a Customer and Community Advisor who would co-ordinate information on vulnerable customers and could also provide items such as glow sticks, 3 in 1 Radio's, foil blankets, hand warmers to assist with resilience plans. After debate it was agreed that there were other organisations better placed to assist in the identification of vulnerable people and the Clerk was instructed to pass on the details of the Wiltshire Good Neighbour Scheme and the Longs Trust.</p>
<p>16) Village Image</p>	<p>Cllr Mrs Nicholson asked members to consider ways in which the overall image of the village could be enhanced. It was agreed to include the item on the agenda for the next meeting in January 2015.</p>
<p>17) Recreation Area</p>	<p>Members considered quotes for the installation of a pedestrian gate at East Town Road. It was agreed to proceed with the quote for £440.00 with a rising butt hinge. Proposed by Cllr Le Mare, seconded by Cllr Nicholson. It was noted that repairs were required to</p>

<p>18) Finance</p>	<p>some of the palings which had been pulled off. It was noted that Cllrs Covington and Le-Mare had this work in hand.</p> <p>18.1 The financial statement was noted. Mr Partner offered to support one edition of the parish magazine at a contribution of £250 and the offer was most gratefully accepted.</p> <p>18.2 The following payment made in-between meetings was approved. Proposed by Cllr Mrs Workman, seconded by Cllr Le Mare and unanimously approved.</p> <p>18.2.1 Chq 556 West Ashton Village Hall 50% cost of repairs to notice board £240.00</p> <p>18.3 The following payments were approved and cheques signed</p> <p>18.3.1 Chq 557 C Hackett 7 month salary &amp; Clerk Allowance /exps £1,011.36</p> <p>18.3.2 Chq 558 Post Office Ltd 3rd qtr PAYE contributions C Hackett £62.40</p> <p>18.3.3 Chq 559 West Ashton Village Hall Six months hall hire for meetings £ 60.00</p> <p>18.3.4 Chq 560 N Duke 1 month Clerk salary £ 115.</p> <p>Proposed Cllr Le Mare, seconded Cllr Richards, and unanimously approved.</p> <p>18.4 Members considered the draft budget, which had been circulated with the agenda papers. After debate it was proposed by Cllr Le Mare, seconded by Cllr Mrs Workman and unanimously resolved to set the precept for 2015/2016 at £4,143.62 (plus £116.38 top-up grant from Wiltshire Council = total requirement of £4,260). It was noted that this represented a 0.5% increase on a Band D equivalent household.</p> <p>18.5 Members considered required adjustments to the bank mandate. It was noted that Nicola Duke would replace Carol Hackett as signatory for administration and bank transfers. It was proposed by Cllr Covington, seconded by Cllr Mrs Workman and unanimously resolved to add Cllr Le Mare and Cllr Mrs Nicholson as bank signatories.</p>
<p>19) Correspondence received</p>	<p>19.1 From Hills Group - Details of pre-planning consultation for proposal to build an Advanced Thermal Treatment (AAT) facility to be known as 'Northacre Renewable Energy', Stephenson Road, Northacre Industrial Park, Westbury, Wiltshire. Comments by 5th December – it was reported that Cllrs Covington, Le Mare and Mrs Nicholson had visited the site. It was reported that the application would likely reduce traffic movement as the generated material would no longer be moved to Germany. It was agreed to approach CCllr Newbury to ascertain the views in Westbury and for the Chairman to liaise with Francis Morland, Westbury Town Councillor.</p> <p>19.2 From Wiltshire Council - Invitation for Parish Council to become more involved with the initial contact with any landowners who may have ditches and watercourses that are becoming overgrown – the parish council had no response to make.</p> <p>19.3 From Electoral Services - Update regarding Councillor vacancy – It was noted that no election had been requested following the statutory notice advertising the vacancy and that the vacancy could now be filled by co-option. It was agreed to proceed with the co-option of a member of the parish council. Several candidates were considered and it was</p>

<p>20) Planning</p>	<p>agreed that the Chairman would make the necessary approaches.</p> <p>The written report circulated with the agenda papers was noted (copy attached to the minutes).</p> <p>Report from Western Area Planning Committee 5/11/14 - planning application 14/08400/FUL Plot adjacent to 'Beechwood', Bratton Road, West Ashton. Proposed dwelling. It was noted that the Planning Committee had refused the application and that the applicant's representative had already indicated an intention to appeal.</p> <p>Consideration of the following planning application -14/10236/FUL Land North of 7 East Town, West Ashton. Proposed 2 new dwellings and associated parking. This application had already been discussed previously in the agenda.</p>
<p>21) Village Hall report</p>	<p>The written report circulated with the agenda papers was noted (copy attached to the minutes).</p>
<p>22) Parish Matters</p>	<p>It was confirmed that, at Cllr Mrs Nicholson's request, an item to consider improvements to the village image would be on the next agenda in January 2015.</p> <p>Cllr Richards reported on consternations arising from inappropriate parking near the junction at Shepherds Drove, noting that the actions of the police had appeared to have helped with the issue.</p> <p>Cllr Robertson raised concern over water on the road surface on the bend of the C49, near Larkrise School Farm after heavy rainfall, which could cause an accident. It was agreed that Cllr Richards would take this forward. Cllr Mrs Nicholson would discuss gully clearance at her next meeting with Balfour Beatty.</p> <p>Members discussed the recent work on the A350 and Cllr Robertson reported that his mower had hit some old cats' eyes, which had been thrown into the verge. It was agreed that the Clerk would write a letter to raise this concern with the contractor.</p> <p>Cllr Mrs Workman reported on a meeting she had attended to discuss the future of Wiltshire Fire and Rescue, reporting that the formal vote had now taken place and it had been resolved to proceed to merge with the Dorset service.</p> <p>Cllr Le Mare demonstrated the new website.</p> <p>The Chairman raised the issue of the gypsy and traveller site and the recent advert on Rightmove for the letting of the site. It was reported that the enforcement officer at Wiltshire Council was investigating this.</p> <p>The Chairman reported on the recent planning seminar run by Wilsons Solicitors and which had been attended by himself and Cllrs Mrs Nicholson and Le Mare. It was noted that the slides would be circulated.</p> <p>The Chairman noted that the meeting with Wiltshire Council to discuss the governance review was scheduled for Tuesday 2<sup>nd</sup> December at 10.00 am at St Johns Parish Centre, Wingfield Road . The Chairman, Cllr Le Mare and the Clerk would attend.</p> <p>Members discussed providing a gift of thanks to Peter Hughes for publishing the parish magazine and it was proposed by Cllr Mrs Workman, seconded by Cllr Le Mare and unanimously resolved to allocate £35.00.</p> <p>It was reported that the PCLG were holding an initial meeting of the newly formed Trowbridge Community Area Local Youth Network . It was agreed that Cllr Mrs</p>

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23) Date of next meeting	Workman would attend the meeting on 2 <sup>nd</sup> December 2014 at 4.00 pm at the John of Gaunt School.
24) Close	Wednesday 21 <sup>st</sup> January 2015 at 7.15 pm.
	The meeting was closed at 21.25 pm.
	Following the close of the meeting the Chairman and members presented Mrs Carol Hackett with gifts to thank her for her service as parish clerk.

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