

West Ashton Parish Council

Please reply to the Clerk – Ms N Duke, 6 Shetland Close, Westbury, Wiltshire BA13 2GN
Tel: 01373 864127 email: westashtonpc@outlook.com

Minutes of a meeting of the Parish Council held on **Wednesday 19th July 2017** at 7.15 pm in the Village Hall, West Ashton.

Present: Cllr Covington (Chairman), Cllr Prickett, Cllr Barrow, Cllr Workman, Cllr Alford and Cllr Molloy.

In attendance: Nicola Duke (Parish Clerk), PCSO Ella Badder.

Public Participation – No members of the public present.

| | AGENDA ITEM |
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| 2017/24 | Apologies for Absence and to consider the reasons given There were none. |
| 2017/25 | Declarations of Interest and Dispensations to Participate There were none. The clerk would provide members with information as to how to update records on the Wiltshire Council website. |
| 2017/26 | Minutes of previous meetings and matters arising The minutes of a previous meeting held on 26th June 2017 were approved for accuracy and adopted and the decisions taken therein duly ratified (proposed Cllr Workman, seconded Cllr Barrow). On discussing matters arising members agreed that the defibrillator sign should be erected and the lock on the unit removed to enable easy access. The importance of ensuring information on the location and operation of the unit was noted and it was agreed to include this in the parish magazine. Cllr Covington would attend to the erection of the sign. |
| 2017/27 | Parish Councillor Reports a) To receive any updates available on: <ul style="list-style-type: none">• Highways – it was noted that fibre broadband was being installed and was due to be available from the end of July 2017. Information for residents would be circulated.• Wiltshire Council – Cllr Prickett drew attention to the draft Housing Site Allocations plan consultation, reporting that a further consultation had been requested due to the summer holiday period. A neighbouring parish had provided residents with maps to show local impact and it was agreed that this would be a useful exercise. Cllr Prickett would circulate the map. Concern was expressed that Wiltshire Council had issued the final draft so late in the consultation period. Members noted that the draft plan did not have a particular impact on the parish of West Ashton but that it was important for information to be made available.• Police – PCSO Badder had provided a report, which would be circulated to members. Attention was drawn to the two incidents relating to the parish. PCSO Badder highlighted the importance of property being secured as there had been incidences of criminal entry. This had resulted |

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in the theft of some vehicle keys. The Chairman asked whether it would be possible to arrange a formal speed check in the village and it was confirmed that suitable times had been provided to the police. It was noted that a previous visit had taken place during a quiet time. PSCO Badder would chase this up.

- Wiltshire Council works in the village – Cllr Alford had met with the parish steward and work was ongoing to clear the signs and footways. Cllr Workman drew attention to the forthcoming hay making season and asked for clearance works to attend to detritus to be logged. The Chair drew attention to the over grown hedge at the bottom of Bratton Road. It was noted that the footway was extremely narrow and the reduction of the hedge would have little impact. Cllr Prickett reported that the best method for dealing with issues such as this was to report them on the myWiltshire app. It was noted that the width of the footpaths differed throughout the parish and agreed that the council's approach to over grown hedges should therefore be consistent.
- Community speed watch including Speed Indicator Device – Cllr Workman reported that the parish had sole use of the device at the present time, which was useful. She reported that the police were undertaking a big review of community speed watch and had appointed an Inspector to oversee this. Regular meetings would be held with co-ordinators of speed watch teams, which would result in an improvement with the liaison with the police.
- Village Hall including consideration of appointment of representative to the Village Hall Committee – the Chairman reported that the AGM was scheduled for 16th August 2017. It was reported that the majority of the committee were due to stand down at this time. It was clarified that the representative would hold a full committee membership, becoming a trustee. It was agreed that the situation would be reviewed at or following the AGM with Cllr Covington confirming he would act as representative as necessary
- West Ashton Magazine – the Chair reported that some members of the group were standing down. Cllr Prickett asked how articles could be entered into the magazine and the Chair confirmed that these needed to be emailed to the editor. It was agreed to provide some copy on the 40th anniversary of Dorothy House and information on Cllr Prickett's fund raising sky dive.
- Neighbourhood Plan – it was resolved to appoint a consultant to undertake a Landscape Appraisal Report at a cost of £1,500 (proposed Cllr Workman, seconded Cllr Covington).
- Traffic calming – the Chair reported that the work had been put back to the 16th October 2017, which was the start of the October school half term.
- Play area – the Clerk reported that the annual safety inspection had been booked for September and the inspection date would be confirmed nearer the time.
- Footpaths -
- West Ashton School – the Chair and Clerk had both written to the school regarding the sign and flower box. Cllr Alford had sought quotations for the flower box.

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| 2017/28 | <p>Financial reports</p> <p>a) The below listed payments were approved, with the payment to Trowbridge Town Council being retained until the receipt of further information (proposed Cllr Prickett , seconded Cllr Alford).</p> <p>b) The financial report as at June 2017 had been circulated to members and was noted.</p> <p>c) Cllr Barrow had circulated draft proposals for the Treasury Management Policy, which were considered. Cllr Barrow was thanked for her work in producing this. The clerk would prepare a calculation as to the appropriate level of funds available for long term investment. It was proposed by Cllr Workman, seconded by Cllr and resolved to enter in a long term bond for between £30,000 and £35,000, subject to the clerks financial report.</p> <table border="1" data-bbox="363 853 1457 931"> <tr> <td>HMRC</td> <td>PAYE June and July 2017</td> <td>£63.80</td> </tr> <tr> <td>Trowbridge Town Council</td> <td>Grit bin refill</td> <td>£60.00</td> </tr> </table> | HMRC | PAYE June and July 2017 | £63.80 | Trowbridge Town Council | Grit bin refill | £60.00 |
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| 2017/29 | <p>Planning applications, decisions, enforcement issues and appeals None received at time of issue.</p> | | | | | | |
| 2017/30 | <p>Wiltshire Council Housing Needs Survey The draft Housing Needs Survey for West Ashton had been previously circulated to members and it was resolved to accept the document, with the comment that the parish council is concerned about drawing any firm conclusion from the data given the low response rate.</p> | | | | | | |
| 2017/31 | <p>Correspondence Wiltshire Citizens Advice re grant request – it was noted that the Council did not issue community grants.</p> | | | | | | |
| 2017/32 | <p>Parish Matters No further reports.</p> | | | | | | |
| 2017/33 | <p>Dates of next meeting The date of the next meeting was noted as Wednesday 20th September 2017 at 7.15 pm.</p> | | | | | | |

There being no further business the meeting was closed at 9.10 pm.