

West Ashton Parish Council

Please reply to the Clerk – Ms N Duke, 6 Shetland Close, Westbury, Wiltshire BA13 2GN
Tel: 01373 864127 email: westashtonpc@outlook.com

Minutes of a meeting of the Parish Council held on **Wednesday 21st March 2018** at 7.15 pm in the Village Hall, West Ashton.

Present: Cllr Covington (Chair), Cllr Barrow, Cllr Workman, Cllr Prickett, Cllr Molloy and Cllr Alford

In attendance: Nicola Duke (Parish Clerk)

Public Participation – None.

	AGENDA ITEM
2017/62	Apologies for Absence and to consider the reasons given None.
2017/63	Declarations of Interest and Dispensations to Participate None.
2017/64	Minutes of previous meetings The minutes of a previous meeting held on 17th January 2018 were approved for accuracy and adopted (proposed Cllr Workman, seconded Cllr Prickett).
2017/65	Parish Councillor Reports : <u>Highways</u> – members noted that there was still a row of cones on the C49 just below the traffic lights into Trowbridge. Cllr Prickett reported that this was due to be discussed at the next meeting of the CATG. <u>Wiltshire Council</u> – Cllr Prickett reported that a meeting had been held with the MP regarding the available government funds to improve road infrastructure across the country. Central government had issued a consultation but Wiltshire Council had not made any representations. He reported that Trowbridge Town Council had submitted a response. He stated that he was due to meet with the Town Clerk to discuss whether the Town Council and Wiltshire Council could liaise to try and take forward the West Wiltshire bypass. This could result in a bid to central government. Cllr Prickett would provide the plans for the route of the proposed bypass for members to comment on. <u>Police</u> – the Chair would provide the contact details for the PCSO. <u>Parish Steward</u> – Cllr Alford confirmed that he continued to liaise with the Steward on a monthly basis and reported that the drains had been cleared at the last visit. The Chair drew attention to work required at the footpaths and Cllr Alford would take this forward with the Steward. It was noted that the roof at the bus shelter had fallen in and it was confirmed that the clerk had reported this. Should this not be the responsibility of Wiltshire Council the Parish Council would consider how to repair. The Chair reported that strimming of the bank had been carried out opposite the village hall and this had generated some complaints from residents, as the wild flowers had been cut down. The clerk would take this up with Pat Whyte (Wiltshire

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Council). It was noted that this had occurred in the previous year as well.

Community speed watch – Cllr Workman drew attention to the previously circulated information on ‘inactive’ groups, the definition of which meant a group had not sent returns in for four weeks. She stated that members needed to consider how much emphasis needed to be placed on CSW as the group had not been able to identify any speeding due to their high visibility presence. Cllr Workman reported that it continued to be difficult to recruit volunteers. Cllr Barrow reported that she had begun research into the options for a speed indicator device and it was noted that funding was potentially available from the Area Board. It was agreed that the Chair would raise this at the CATG meeting and Cllr Prickett would arrange for this to be an agenda item.

Village Hall – the Chair reported that the Committee was now meeting quarterly rather than monthly. Project work continued; the chairs had been cleaned, consideration was being given to changing the curtains, the cooker was to be deep cleaned and additional kitchen storage was being planned. Attention was drawn to a number of recent successful events – the skittles night, the rugby event and the murder mystery night.

Neighbourhood Plan – the clerk reported that the new grant process would be opening for applications on 3rd April 2018 and an application for the next tranche of work totalling £3,850 would be submitted immediately. Mr King would be kept informed. The clerk reported that she had been in lengthy discussion with Groundworks in respect of the current grant but this had now been declined for progression as Mr King had carried out work in advance of the confirmation of grant. The process for the future was confirmed as a) agree work required b) obtain quotes c) submit grant d) obtain grant e) order work. The Chair reported that an open day had taken place with 240 questionnaires being circulated on the Plan, with a 25% response rate (66). The split of support for/against further development in the village was equal depending on the residents’ location. The two sites being considered for allocation were noted as being Manor Farm and site 306 opposite East Town Road behind the bus shelter. Mr King was now analysing the responses. The process had also resulted in some additional sites in the parish being potentially identified for development.

Traffic calming – the results of the traffic speed survey carried out in January 2018 along Bratton Road had been circulated to members and were noted.

Defibrillator – the Chair reported that he was due to liaise with a contact in North Bradley regarding the defibrillator.

Footpaths – Cllr Workman asked whether there was any update on the planned meeting with the school regarding the footpath across the field. The Chair reported that he had contacted Richard Broadhead (Wiltshire Council) but there had been no progress from the school in taking this forward. Cllr Workman reported that the path was being used outside of school hours and there were no notices to say the footpath was unavailable when the school was open.

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	<p><u>West Ashton village signs</u> – the Chair reported that he would be liaising with Pat Whyte (Wiltshire Council).</p>																								
2017/66	<p>Financial reports</p> <p>a) Payments as listed below were approved (proposed Cllr Covington, seconded Cllr Workman).</p> <p>b) Members received and noted the financial report as at February 2018, which had been circulated with the agenda papers.</p> <p>c) Members received an update on the investment of Council funds and Cllr Barrow reported that the terms and conditions on the proposed account had changed so that the funds could not be removed mid term. Cllr Barrow would look into the options available for a flexible account.</p> <p>d) Members approved the adjustment of the standing order for the Clerk’s wages from £127.56 to £102.04 (resulting from a change in the clerk’s tax code) and resolve the continued payment of such by BACS (proposed Cllr Barrow, seconded Cllr Molloy).</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Detail and statutory power</th> <th>Amount</th> <th>Chq no</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>PAYE February and March 2018 <i>LGA 1972 s 112</i></td> <td>£63.80</td> <td>00638</td> </tr> <tr> <td>Parish Mag Printers</td> <td>March Village magazine <i>LGA 1972 s 111</i></td> <td>£225.00</td> <td>00639</td> </tr> <tr> <td>Bath Midway Litho</td> <td>240 copies of flyer and questionnaire NP <i>Localism Act 2011</i></td> <td>£89.00</td> <td>00640</td> </tr> <tr> <td>CPRE</td> <td>Annual subscription <i>LGA 1972 s 111</i></td> <td>£36.00</td> <td>00641</td> </tr> <tr> <td>Nicola Duke</td> <td>Expenses and working from home allowance <i>LGA 1972 s112</i></td> <td>£60.68</td> <td>00642</td> </tr> </tbody> </table>	Payee	Detail and statutory power	Amount	Chq no	HMRC	PAYE February and March 2018 <i>LGA 1972 s 112</i>	£63.80	00638	Parish Mag Printers	March Village magazine <i>LGA 1972 s 111</i>	£225.00	00639	Bath Midway Litho	240 copies of flyer and questionnaire NP <i>Localism Act 2011</i>	£89.00	00640	CPRE	Annual subscription <i>LGA 1972 s 111</i>	£36.00	00641	Nicola Duke	Expenses and working from home allowance <i>LGA 1972 s112</i>	£60.68	00642
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2017/67	<p>Parish Council Accounts year ending 31st March 2018</p> <p>a) Members reviewed the risk documents for 2018/19, which were adopted (proposed Cllr Prickett, seconded Cllr Molloy).</p> <p>b) Members reviewed the Asset Register for 2018/19, which was adopted at a value of £19,177 (proposed Cllr Alford, seconded Cllr Barrow).</p> <p>c) Members considered the appointment of the Internal Auditor year end 31st March 2018 and agreed to appoint Diane Abbott at a cost of £50.00 (proposed Cllr Workman, seconded Cllr Cllr Covington).</p>																								
2017/68	<p>Planning applications, decisions, enforcement issues and appeals</p> <p>18/01173/FUL – Nantoes, Kettle Lane, West Ashton – replacement dwelling with detached garage and double car port, enclosure to existing swimming pool with changing room loggia and equipment room – No objection with comments.</p>																								

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2017/69	Correspondence CPRE re: Best Kept Village Competition 2018 – members agreed to submit an entry. The clerk would circulate the application forms to members for completion.
2017/70	Parish Matters <u>Cllr Molloy</u> – made reference to the Tarmac application at the Cement Works Westbury and Cllr Prickett reported that applicant had been asked to prepare a traffic plan, which had been received. <u>Cllr Barrow</u> – sought clarification on the application for the incinerator at Westbury, which was given by Cllr Prickett. <u>Cllr Alford</u> - nothing further. <u>Cllr Prickett</u> – nothing further. <u>Cllr Workman</u> – reported on the Out West Festival and confirmed that she was happy to manage the village ticket sales. The Festival normally ran Thursday – early Sunday morning but this year it would be extended to all day on the Sunday. The tickets for the Sunday would be made available to the village at a cost of £20, with 50% of the sales going to the village. Cllr Workman confirmed that there had been no update in relation to Biss Barn. <u>Cllr Covington</u> – spoke about the effluent resulting from the travellers’ site, noting that the issue had been raised at the Area Board. The Chair and Cllr Prickett had submitted the file on the matter, which demonstrated that the parish council had first reported the issue to Wiltshire Council on 9 th August 2017. The Chair reported on the planned Coffin Trail walk which had been scheduled for 28 th April 2018 at 2.00 pm.
2017/71	Dates of next meeting Annual Parish Meeting Wednesday 23 rd May at 7.15 pm Annual General Meeting Wednesday 23 rd May at 7.45 pm. It was noted that the Chair and Cllr Molloy were due to be away for this date and the clerk would circulate some alternative dates.

There being no further business the meeting was closed at 9.00 pm.