

West Ashton Parish Council

Please reply to the Clerk – Ms N Duke, 6 Shetland Close, Westbury, Wiltshire BA13 2GN
Tel: 01373 864127 email: westashtonpc@outlook.com

Minutes of a meeting of the Parish Council held on **Wednesday 20th September 2017** at 7.15 pm in the Village Hall, West Ashton.

Present: Cllr Covington (Chair), Cllr Alford, Cllr Prickett, Cllr Workman and Cllr Barrow

In attendance: Nicola Duke (Parish Clerk), PCSO Caroline Wright and 2 members of the public.

Public Participation

Kristina Rush – spoke to members regarding plans for a Firework Night to be held on November 4th for local villages and schools. She asked for the Council's support for the event. It was clarified that tickets would be £4 for adults, £2 for children with those under 5 having free entry. There would be liaison with the schools to fundraise on their behalf. The Council expressed its support for the plans.

	AGENDA ITEM
2017/34	Apologies for Absence and to consider the reasons given Apologies were received from Cllr Molloy, due to holiday and were accepted.
2017/35	Declarations of Interest and Dispensations to Participate None.
2017/36	Minutes of previous meetings The minutes of a previous meeting held on 19th July 2017 were approved for accuracy and adopted (proposed Cllr Workman, seconded Cllr Prickett).
2017/37	Parish Councillor Reports <ul style="list-style-type: none">• <u>Highways</u> – no report.• <u>Wiltshire Council</u> – Cllr Prickett reported that the Wiltshire Housing Land supply consultation would have no impact on West Ashton. A six week consultation on parking charges had also commenced. Members expressed concern at the plans to commence parking charges of 80p per hour at Southwick Country Park. Cllr Prickett provided additional information and it was agreed that the Council would submit an objection to Wiltshire Council.• <u>Police</u> – PCSO Caroline Wright attended and tabled a report, which is appended to the minutes. The Westbury and Westbury Rural Team would be covering the parish for the foreseeable future due to staff shortages. Recent complaints regarding behaviour at the play area were discussed and it was agreed that the PCSO would contact the social housing provider and visit site to explore the issue further.• <u>Wiltshire Council works in the village</u> – Cllr Alford provided a report, highlighting the work which had been undertaken by the Parish Steward and confirming that he was in regular touch with the Steward. The number and location of grit bins were confirmed. Cllr Alford reported that the village was generally in a good condition.• <u>Community speed watch</u> – Cllr Workman reported that there were only

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four residents able to carry out the CSW. Cllr Workman was waiting to hear from the police at Trowbridge regarding the use of the Speed Indicator Device. The Chairman expressed the view that support for the use of the SID was waning and noted that the police were unable to provide much support. Members agreed that the situation would be reviewed following the installation of the traffic calming measures.

- Village Hall – the Chairman reported that a successful meeting had taken place and the committee was considering upgrades to the curtains, bar and heating (as some heaters were not working). There was a folk music event being held on 11th November, which was free although tickets would need to be obtained. The committee was also considering arranging pub quiz nights. The committee would now meet quarterly to manage the hall and meet as and when required to deal with events.
- West Ashton Magazine – the Chairman reported that Jo Watkins would help with the editing of the magazine. Efforts were being made to find someone to take on the publishing of each edition.
- Neighbourhood Plan – members discussed the expenditure to date and the Clerk reported that £8,482.56 had been spent to date and the total grants applied for stood at £8,450. It was agreed that the Chair would discuss with the Steering Group whether any further consultancy fees were expected.
- Traffic calming– the installation of the traffic calming was due to take place on 18th October 2017. The residents’ newsletter from Wiltshire Council had been received and was noted.
- Play area including annual inspection report – the Clerk reported that the annual play inspection had taken place and tabled the report, noting that there were some medium risk items which needed attention. It was agreed that Cllr Alford would review the list and arrange for the appropriate action to be taken.
- Festivals in the village – this had been addressed during the public consultation period.
- New flower box and signs at entrance to village – quotes had been received for the flower box but it was noted that the box would need to be assembled. It was agreed to seek an additional quote against the new specification which had been drawn up by Cllr Prickett. Cllr Prickett would provide the information to the Chair. It was resolved to allocate the sum of up to £500 for the provision of the flower box (proposed Cllr Covington, seconded Cllr Workman). Members discussed the sign at the entrance to the village, noting that the school had offered to assist with this. It was agreed that the Chair would liaise with the school to ascertain the details of this offer.

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2017/38	<p>Financial reports</p> <p>a) The below listed payments were approved (proposed Cllr Covington, seconded Cllr Barrow):</p> <p>b) The financial report as at August 2017 had been circulated to members and was approved. Cllr Barrow would double check the interest rates to identify the best option for a one year bond (relating to minute reference 2017/28 July meeting) and liaise with the Clerk and Chair regarding processing the necessary paperwork.</p> <p>c) The External Audit report for the financial year 2016/2017 was received and noted (proposed Cllr Covington, seconded Cllr Workman).</p> <table border="1" data-bbox="363 741 1453 1379"> <thead> <tr> <th>Payee</th> <th>Detail and statutory power</th> <th>Amount</th> <th>Chq no</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>PAYE August and September 2017 <i>LGA 1972 s 112</i></td> <td>£63.80</td> <td>621</td> </tr> <tr> <td>N Duke</td> <td>Expenses and WFHA <i>LGA 1972 s 112</i></td> <td>£57.28</td> <td>622</td> </tr> <tr> <td>Cllr Covington</td> <td>Reimburse domain renewal <i>LGA 1972 s 111</i></td> <td>£8.39</td> <td>623</td> </tr> <tr> <td>G A Gardening Services</td> <td>Play area cuts <i>LGMPA 1972 s 19</i></td> <td>£270.00</td> <td>626</td> </tr> <tr> <td>Parish mag printers</td> <td>Parish Magazine printing <i>LGA 1972 s 111</i></td> <td>£1,387.00</td> <td>624</td> </tr> <tr> <td>Wicksteed Leisure</td> <td>Annual play area inspection <i>LGMPA 1976 s 19</i></td> <td>£54.00</td> <td>628</td> </tr> <tr> <td>Indigo Landscapes Architects Ltd</td> <td>Landscape Appraisal Report (Neighbourhood Plan) <i>Localism Act 2011</i></td> <td>£1,910.86</td> <td>629</td> </tr> </tbody> </table>	Payee	Detail and statutory power	Amount	Chq no	HMRC	PAYE August and September 2017 <i>LGA 1972 s 112</i>	£63.80	621	N Duke	Expenses and WFHA <i>LGA 1972 s 112</i>	£57.28	622	Cllr Covington	Reimburse domain renewal <i>LGA 1972 s 111</i>	£8.39	623	G A Gardening Services	Play area cuts <i>LGMPA 1972 s 19</i>	£270.00	626	Parish mag printers	Parish Magazine printing <i>LGA 1972 s 111</i>	£1,387.00	624	Wicksteed Leisure	Annual play area inspection <i>LGMPA 1976 s 19</i>	£54.00	628	Indigo Landscapes Architects Ltd	Landscape Appraisal Report (Neighbourhood Plan) <i>Localism Act 2011</i>	£1,910.86	629
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2017/39	<p>Planning applications, decisions, enforcement issues and appeals</p> <p>None received at time of issue.</p> <p>Members discussed outstanding enforcement issues and it was noted that the Chair had liaised with the relevant department at Wiltshire Council.</p>																																
2017/40	<p>Correspondence</p> <p>To receive and consider any items of correspondence:</p> <p>a) <u>Helen Tilley</u> re: anti social behaviour in the play area – this had been addressed during the Police report and the clerk would respond to the resident accordingly.</p> <p>b) <u>Wiltshire Council</u> re: Community Governance Review, West Ashton – noted. The Chair would liaise with Pat Whyte (Engineer, Wiltshire Council) regarding the installation of the sign at the boundary.</p>																																
2017/41	<p>Parish Matters</p> <p><u>Cllr Covington</u> – the Chair reported that the school gate would be locked for safety reasons. This impacted the route of the footpath and people had been asked to contact reception for access. Members expressed concern at this given that there was a right to access the footpath. The clerk would discuss this issue with the Footpath</p>																																

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	Officer at Wiltshire Council. <u>Cllr Alford</u> – the BT manhole cover outside no 13a Bratton Road was damaged and had been reported for repair.
2017/42	Dates of next meeting The date of next meeting was noted as Wednesday 15th November 2017 at 7.15 pm at the Village Hall.

There being no further business the meeting was closed at 9.05 pm.